

# WeGO SOLUTION FINDER

## Application Guide

### ■ ABOUT

The WeGO Solution Finder is a newly launched resource designed to process and diagnose the urban challenges of local governments and match cities' needs with the advanced solutions available for export by smart city consultants, tech companies, development aid agencies, and other strategic partners around the world.

The WeGO Solution Finder consists of a systematic, comprehensive survey that extracts key data on ongoing or prospective smart city projects by local governments—at any stage of their lifecycle—which is then used to pinpoint and propose “packages” of solutions that can contribute to and strengthen the resources necessary for successful, citywide implementation.

For local governments applying for support in scaling up their smart city development through WeGO's Project Implementer or for global exposure of their achievements through the WeGO Awards, the Solution Finder is invaluable as an initial step forward.

### ■ ELIGIBILITY

All WeGO member local governments are eligible to submit an application detailing the urban challenges that their city is currently facing.

Smart tech solution providers, public organizations, corporates, and other institutional stakeholders interested in partnering with WeGO to share their smart city development experience and promote their smart solutions are invited to contact the WeGO Secretariat at [secretariat@we-gov.org](mailto:secretariat@we-gov.org).

### ■ URBAN CHALLENGE CATEGORIES

- Public Transportation
- Traffic Management
- Connectivity
- E-Government
- Public Safety
- Disaster Risk Management
- Healthcare
- Education
- Innovation & Startups
- Energy Efficiency
- Renewables & Circular Economy
- Waste Management
- Water Management
- Tourism
- Agriculture
- Buildings and Infrastructure
- Citizen Participation
- Blockchain

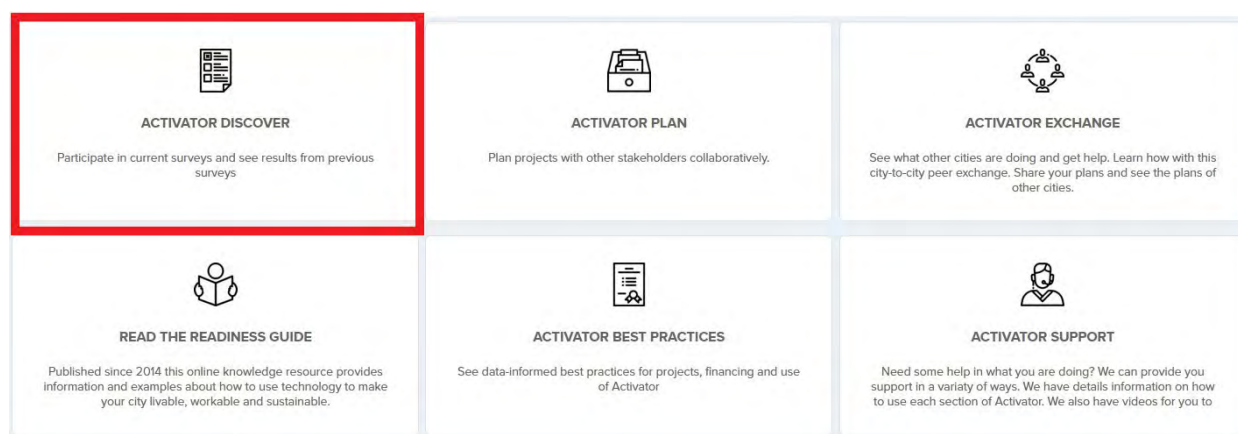
# HOW TO APPLY

## ■ STEP 1. Register for a WeGO Activator Account

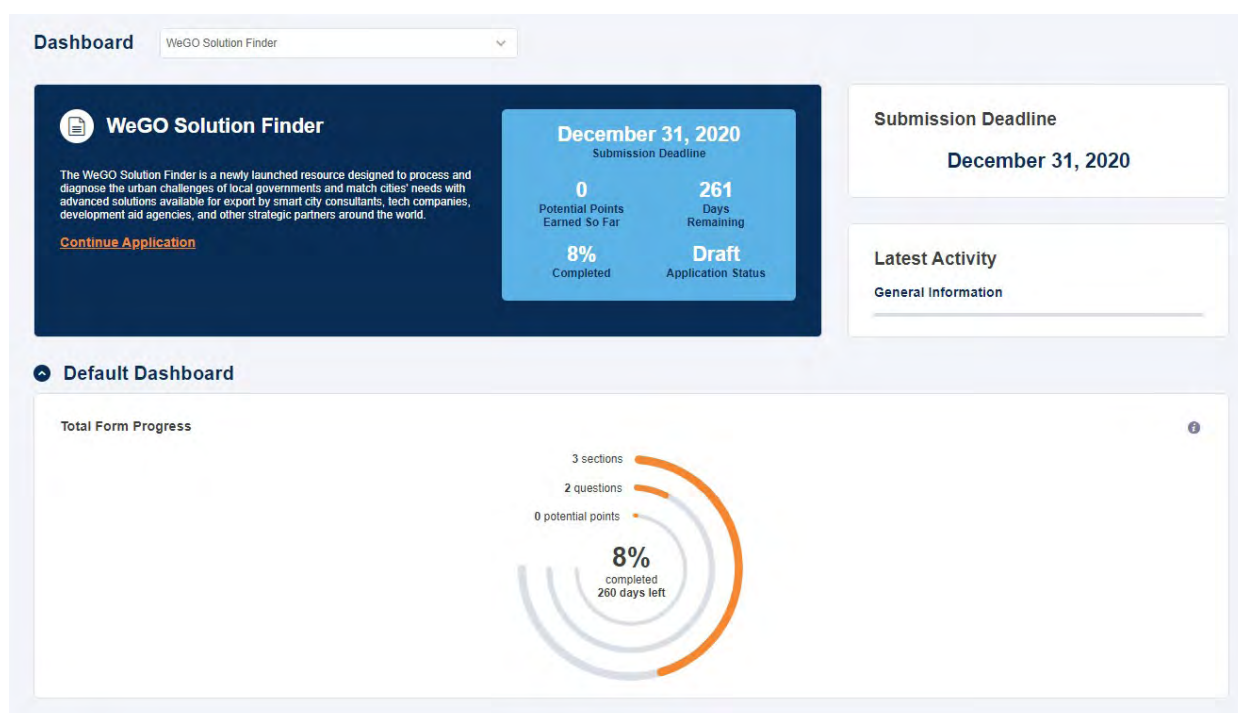
1. To start an online application, the representative designated by the local government should create an account on the [WeGO Activator](#). Please note that the website is optimized to work with Chrome, Firefox, Edge, and Safari. Some of the website's functions will not work on Internet Explorer.
2. After registering for an account, an email confirming successful registration will be sent.
- 3) Entities with an existing WeGO Activator account will get automatic access to the WeGO Solution Finder online application.
- 4) Each entity is requested to have only one (1) representative submit an application(s), to prevent duplicate submissions.

## ■ STEP 2. Fill out the Online Application Form

1. Log in to the WeGO Activator and click on **Activator Discover**, which links to your personal **Dashboard**.



2. On the **Dashboard**, make sure that **WeGO Solution Finder** is selected.



3. Click on **Start (Continue) Application** to fill out the Online Application Form. This will lead to a **General Information Page** that will guide you on how to fill out the **Online Application Form**.

The screenshot shows the 'General Information' page of the WeGO Solution Finder. The header includes the 'WeGO Solution Finder' logo and two buttons: 'SUBMIT APPLICATION' and 'EXPORT'. The main content area is titled 'General Information' and indicates 'Steps 1 of 1'. It contains a welcome message, a description of the Solution Finder, and instructions on how to use the Activator. A 'Next' button is at the bottom. On the right, a sidebar shows a 'Sections' tab and a 'Dashboard' tab. The 'General Information' section is expanded, showing 'Questions completed: 0 of 0' and 'Potential points earned: 0'. Below this, there are links for 'Select Your Categories' and 'End of Application'.

4. On the next page, you will be asked to select the categories to which you will be applying. You may select as many categories as you need.

The screenshot shows the 'Select Your Categories' page of the WeGO Solution Finder. The header includes the 'WeGO Solution Finder' logo and two buttons: 'SUBMIT APPLICATION' and 'EXPORT'. The main content area is titled 'Select Your Categories' and indicates 'Steps 1 of 1'. It contains instructions on how to select categories and a list of categories with checkboxes. At the bottom, there are 'Back' and 'Next' buttons. On the right, a sidebar shows a 'Sections' tab and a 'Dashboard' tab. The 'Select Your Categories' section is expanded, showing 'Questions completed: 0 of 1' and 'Potential points earned: 0'. Below this, there are links for 'General Information' and 'End of Application'.

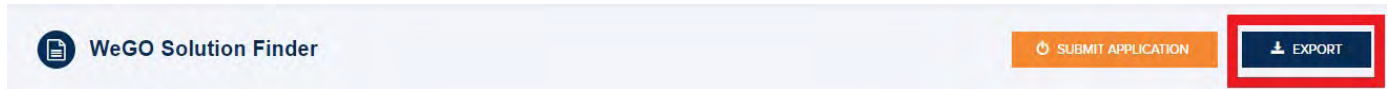
5. Enter a brief description of the urban challenge your city is facing on the space provided. On the occasion your city is facing several issues within the same urban challenge category, you may enter additional descriptions by clicking on the (+) sign.

The screenshot shows the 'WeGO Solution Finder' interface. The main heading is 'Public Transportation Category'. Below it, there's a section titled 'Public Transportation Category Online Application Form' with instructions: 'To add an urban challenge, click on the (+) plus sign below and type a brief description of the challenge on the line that appears. To fill out the application form, click on the pencil icon or use the sections display on the right side of the screen.' There's a text input field with a plus icon and a pencil icon. Below the input field are 'Back' and 'Next' buttons. On the right side, there's a sidebar with 'Sections' and 'Dashboard' tabs. The 'Sections' tab is active, showing a list of sections: 'General Information', 'Select Your Categories', 'Public Transportation Category' (which is expanded to show 'Public Transportation Category Online Application Form' and 'End of Application'), and 'End of Application'. At the top right, there are 'SUBMIT APPLICATION' and 'EXPORT' buttons.

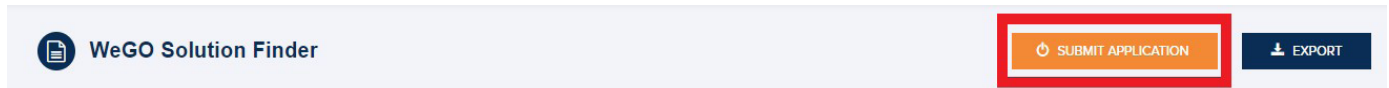
6. After entering the brief descriptions, you will have access to the **Online Application Form**, which will require information on the urban challenge, including the following:
  - Current Status of the Urban Challenge
    - Executive Summary
    - Current Stakeholders
    - Invested Funds Until Now
    - Expected Outcomes
  - Information and Communications Technology (ICT) and Governance

The screenshot shows the 'WeGO Solution Finder' interface with the 'Public Transportation Category Online Application Form' open. The form is divided into several sections: 'Current Status of the Urban Challenge' (in red), 'Executive summary of the urban challenge' (with a text input field), 'Why is it necessary to address the indicated urban challenge?' (with a text input field and a link to the SDGs), 'Current stakeholders' (with a dropdown menu), and a section for specifying the answer below if the user selected 'foreign development agency', 'multilateral development bank' and 'others'. On the right side, the sidebar shows the 'Sections' and 'Dashboard' tabs. The 'Sections' tab is active, showing a list of sections: 'General Information', 'Select Your Categories', 'Public Transportation Category' (which is expanded to show 'Public Transportation Category Online Application Form' and 'End of Application'), and 'End of Application'. At the top right, there are 'SUBMIT APPLICATION' and 'EXPORT' buttons.

7. Fill out the **Online Application Form** completely. Note that the form autosaves, so you may fill out the form in separate sessions. You may also click on **Export** to receive a PDF copy of the **Online Application Form**.



8. Once you are done filling out the **Online Application Form**, proceed to the **End of Application** section and click **Submit Application** to send your application to WeGO.



## FAQ

### 1. Do I have to be a WeGO member to apply for the WeGO Solution Finder?

Yes. WeGO members are given exclusive access to the WeGO Activator where the Solution Finder applications are streamlined.

However, all smart tech solution providers, public organizations, corporates, and institutional stakeholders interested in partnering with WeGO – members and non-members alike – are invited to contact WeGO Secretariat before applying for a WeGO Activator account.

### 2. Where can I apply?

Applications for the WeGO Solution Finder must be submitted through the WeGO Activator. If you encounter technical issues in drafting and submitting your application, please contact WeGO Secretariat.

### 4. How many applications can I submit?

Applicants are invited to submit as many applications as deemed necessary. However, kindly note that one (1) application is enough to contain information on several urban challenges. In the event that a local government needs to submit another application, the application should be submitted using a different WeGO account.

### 5. I do not work for a local government. Can I still apply?

Yes. Smart tech solution providers, public organizations, corporates, and institutional stakeholders are invited to partner with WeGO to share their experience in smart city development and promote their smart solutions.

### 6. When is the deadline for submission of applications?

The Solution Finder is open for applications all year long. Applications will be reviewed on a rolling basis.

### 7. What happens after application submission?

WeGO will review and share your application with interested partners to design customized solution packages to address your urban challenges. Further information regarding your indicated urban challenges might be requested during this process.

Once the solution package is designed, WeGO will contact your local government to discuss plans to import and implement the aforementioned solution packages.